



བགྲིས་བརྒྱ་དོན་བརྒྱུད་འབྲེལ་ཚད་འཛིན།།

Tashi InfoComm Limited



TASHI INFOCOMM LIMITED

BIDDING DOCUMENT FOR SUPPLY OF

“TICL New Year Complimentary Items_2021”

Reference No: TICL/PRO-08/2020/ 3218

Date: 27 / 07 / 2020



Address: P.O. Box # 1502, Norzin Lam, Thimphu, Bhutan

Phone: +975 77889977

Website: www.tashicell.com



བགྲིས་བཅད་དོན་བརྒྱད་འབྲེལ་ཚད་འཛིན།།

Tashi InfoComm Limited



**SECTION-I
INVITATION OF BIDS FOR SUPPLY OF**

“TICL New Year Complimentary Items_2021 ”

1. Tashi InfoComm Limited hereinafter referred to as **“Purchaser”** invites sealed bids from eligible Bidders for supply of TICL New Year Complimentary Items for the FY-2021.
2. Interested eligible bidders may obtain further information on the bid form directly from our website- www.tashicell.com or Procurement & Inventory Section, Norzin Lam, Post Box No. 1502, Thimphu, Bhutan. Contact Procurement & Inventory Section at the given contact details during office hours.
3. The Purchaser shall not be responsible for any costs or expenses incurred by the Bidder(s) in connection with the preparation or delivery of Bids.
4. The presence of All Bidders/Representatives of the Bidders during the Bid Opening is kept optional due to the COVID-19 pandemic.
5. All correspondences concerning the Bidding Documents shall be made in writing or email to the following address. Telephone enquires shall not be accepted.

Address for communication/contact.

Procurement & Inventory Section,
Tashi InfoComm Limited,
Norzin Lam, Post Box No-1502,
Thimphu, Bhutan.
Email: procurement@tashicell.com



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Tashi InfoComm Limited



SECTION-II INSTRUCTION TO BIDDERS

A. GENERAL

1. Scope of Bid:

- 1.1. The scope of Bid shall be the supply of TICL New Year Complimentary Items for the FY-2021.
- 1.2. All the Bids are to be completed and submitted to the Purchaser in accordance with the Instruction to Bidders.

2. Eligibility:

- 2.1. Unless otherwise blacklisted by any organizations/offices/legal entity, the invitation for Bids is open to all the licensed national and global suppliers.

3. Cost of Bidding:

- 3.1. The Bidder shall bear all costs associated with the preparation and delivery of its Bids including samples, and the Purchaser shall in no case be responsible or liable for those costs.

4. Bidding Documents:

- 4.1. The Goods/Services required in the Bidding procedures and terms & conditions are prescribed in the Bidding Documents. In addition to the Invitation for Bids, the Bidding Document includes:
 - a) Instructions to Bidders
 - b) General Terms & Conditions
 - c) Detail list of Goods/ and or Services to be supplied along with detailed specifications.
- 4.2. The Bidders are expected to examine the Bidding Document, including all Instructions, Forms, Sample & Designs, Terms, and Specifications. Failure to furnish all information required by the Bidding Document or submission of a Bid not substantially responsive to the Bidding Document in every respect will result in rejection of the Bid.

5. Bid Prices:

- 5.1. The Bidder(s) shall complete the appropriate Price Schedule included herein, stating unit prices, extended amount and the expected countries of origin of the Goods to be supplied, if applicable
- 5.2. Prices quoted by the Bidders shall remain fixed and valid for the period stated in **Section-II, Clause 6** of the Bidding Document, and will not be subject to variation on any account.

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